

# EXHIBITOR RULES AND REGULATIONS

The rules and regulations contained herein are intended by PNS to serve the best interests of PNS Scientific Sessions, the exhibitors, and the attendees, and give notice to applicants and exhibitors of governing rules and regulations. All applicants, exhibitors and EACs are bound by the rules and regulations. PNS shall have full authority to interpret or amend these rules, and its decision is final. Exhibitors agree to abide by any rules or regulations that may hereafter be adopted, which shall be as much a part as though originally incorporated. All issues not addressed herein are subject to the decision of PNS. These rules and regulations have been formulated in the best interest of all exhibitors. The exhibitor understands and agrees that the information contained in this prospectus and PNS Rules and Regulations are an integral and binding part of the Exhibit Space Contract, and that signing the exhibit space application/contract indicates understanding and agreement to comply with all policies, rules, regulations, terms and conditions in the prospectus, and any other PNS issued communication. These rules and regulations may be amended or changed at any time by PNS, and all amendments and changes will be binding on all parties.

## CONTRACT FOR SPACE

The order of a tabletop space upon acceptance by the Peripheral Nerve Society (PNS), assignment of space, and the payment of rental charges constitutes a contract for rental of the space assigned. Any exhibitor failing to occupy space is not relieved of the obligation to pay the full rental price if not occupied by the time set for completion of display installation, such space may be re-possessed by PNS. Said contract will not be binding upon PNS in the event of strikes or circumstances beyond PNS's control.

It is agreed that: If a cancellation occurs before 1 JUNE a full refund, less an administrative fee of \$200, will be issued. If cancellation occurs after 1 JUNE the company will be responsible for paying the full cost of the tabletop space.

## GENERAL CONDUCT EXHIBITORS

The purpose of PNS's exhibit program is to further the education of the registrants by providing an area for exhibitors to present information on products or services pertinent to their professional interest. The character of exhibits is subject to the approval of PNS. The right is reserved to refuse applications of concerns not meeting standards required or expected, as well as the right to curtail exhibitors or parts of exhibits, which reflect against the character of the meeting. Sponsors are not allowed to schedule any other engagements that will take multiple attendees away during the PNS Annual Meeting Program.

## FIRE PROTECTION

All exhibits must conform to the fire laws, health regulations, electrical codes, and other ordinances of the Baltimore, Maryland Fire Department. All materials used in the exhibit must be flameproof and fire resistant. All materials are subject to the inspection of the Baltimore, Maryland Fire Department and their regulations shall govern. Crepe paper, corrugated paper, flameproof and otherwise, plus Inflammable fluid or substances are not permitted. Any exhibits or parts thereof found not to be fireproof may be ordered dismantled. Enclosed ceilings are not permitted in the exhibit hall. Smoking is not permitted in the exhibit hall. The Hotel reserves the right to dismantle any exhibit it feels does not conform to the fire laws, health regulations, electrical codes, and other ordinances of the Baltimore, Maryland fire department.

## CERTIFICATE OF INSURANCE

PNS does not provide insurance for exhibitor's property. Exhibitor must insure their exhibit materials, goods, and/or equipment against theft, damage by fire, accident or loss of any kind.

## MEETING CANCELLATION

It is mutually agreed that in the event of cancellation of the 2017 exhibits due to fire, explosion, strike, freight embargo, flood, act of God, act of public enemy, act of war, war, act of terrorism, civil disturbance, act of any government, de jure or de facto, or other government declaration or regulation, epidemic or other event over which PNS has no control, then the exhibitor contract may be immediately amended by PNS, and exhibitor hereby waives any and all claims against PNS for damages, reimbursement, refund, or compensation. At the sole discretion of PNS exhibitor refunds will be determined after deduction of any amounts necessary to cover the expense incurred by PNS in connection with the show. PNS shall not be financially liable in the event the show is interrupted, cancelled, moved or rescheduled except as provided herein.

## LIABILITY

It is understood that each party involved - PNS, The Renaissance Baltimore Harborplace Hotel in Baltimore, Maryland and the exhibitor agrees to be responsible for any claims arising out of their own negligence or that of their employees or agents. In addition, each party agrees to be responsible for their own property through insurance or self-insurance, and shall hold harmless each of the other parties for any and all damage caused by theft and those perils normally covered by a fire and extended coverage policy.

## RESTRICTIONS ON USE OF SPACE

No exhibitor shall sublet, assign or share any part of their allocated space. Solicitations or demonstrations by exhibitors must be confined within the boundaries of their tabletop.