

## EDUCATION COMMITTEE

**Purpose:** This Committee's objective is to increase the presence of the PNS at appropriate meetings and promote education, good clinical practice, and research in neuropathies internationally. The Committee is tasked with promoting the diffusion of the knowledge on the clinical, neurophysiologic, pathological, pathogenetic and therapeutic aspects of the different forms of peripheral nerve disorders among basic scientists and clinicians. The Committee will collaborate with different neurological societies and national neurological associations to expand the interest in peripheral nerve disorders, promoting the multidisciplinary nature of the Peripheral Nerve Society.

### Responsibilities:

- Develop the PNS teaching courses, online education, and other educational activities;
- Review program and speaker evaluations for future deliverables;
- Collaborate with the Junior Committee in the approval of the Education Course at the opening of the yearly meeting of the Peripheral Nerve Society;
- Collaborate with the International Outreach committee, to increase visibility and the mission of the PNS to other scientists, professional and other scientific societies worldwide;
- Report to Board Annually on Committee initiatives and projects;
- Other projects as assigned by the Board.

### Term of Service:

**Chairs:** The Committee Chair serves a four-year term (the first two years as Vice Chair and the second two years as Chair). The Committee Vice Chair serves a four-year term (the first two years as Vice Chair and the second two years as Chair). The Chair and Vice Chair positions are not renewable. Chairs are eligible to become committee members at large, after their terms conclude.

**Members:** Member appointments are for two-years, renewable for a maximum of three two-year terms.

### Frequency of Meetings:

This Committee typically meets at a minimum quarterly (up to 4 meetings per year) and may meet in-person in conjunction with the PNS Annual Meeting. The frequency of Committee meetings is at the Committee Chair and Executive Office's discretion.

### Expectations:

Committee members must attend 50% of conference calls unless there is an extreme hindrance due to time-zone differences. Absence from a meeting does not release the Committee member from responsibility of input on topics. If members are unable to make meetings, members are expected to review materials and contribute via email in advance.

### Selection Process:

The Committee Chair and Vice Chair are appointed by the President. New members are solicited from

PNS membership, for approval by the Committee Chair & President. All Committee members are required to be members of the society in good-standing. Interested individuals complete an application form.

### **Composition:**

The Committee typically consists of a minimum of (8) members, including the Chair and Vice Chair. Additional members may be invited to serve in a Committee related specific task force or subcommittee as deemed necessary by the Committee. The final composition of the committee is at the Chair and PNS President's discretion. **A Junior Committee representative is required to serve on this Committee.**

The *Chair* and *Vice Chair* should alternate every 2-years between a clinician and a basic research scientist, to ensure proper expertise and representation of interests on the Committee.

### **Board Reports:**

All standing committees are required to report to the PNS Board of Directors at a minimum of once annually.